

Meeting Room Suspension Appeal Form



If your meeting room privileges have been suspended from Siouxland Libraries and you would like to appeal the decision, complete this form and submit it to:

Siouxland Libraries
Attention: Director of Siouxland Libraries
200 North Dakota Avenue
P.O. Box 7403
Sioux Falls, SD 57117-7403

Form must be complete for consideration.

A decision will be made within ten (10) days of receipt of the appeal. Until you receive the decision, your meeting room privileges are still suspended.

(Please Print Clearly)

CONTACT INFORMATION

Today's Date: _____

Name: _____

Address: _____

City: _____ **Zip Code:** _____

Phone: _____ **Email:** _____

SUSPENSION INFORMATION

Suspension
Start Date: _____

Suspension
End Date: _____

Please explain why your meeting room privileges were suspended from the library.

(See second page.)

Please explain why the library should consider lifting the suspension.

If an ADA accommodation is needed to complete this form, please contact the Human Relations Office at 605-367-8745 or human.relations@siouxfalls.gov.

Library Use Only

Date Received: _____

Decision: ☐ Approved ☐ Declined

Date for Appeal Review: _____

Date Appellant Notified of Decision: _____

Appellant Notified of Hearing: ☐ Yes ☐ No